



DEENBANDHU CHHOTU RAM UNIVERSITY OF SCIENCE & TECHNOLOGY,

Murthal, Sonapat-131039 (HARYANA)

{Established by State Legislative Act 29 of 2006 &
approved under Section 2 (F) & 12 (B) of U.G.C. Act, 1956}
Website: www.dcrustm.org, Website: www.dcrustm.ac.in

Ref. No. DCRUST/CB/13.2/2024/ 598

Dated: 4/12/24.

To

✓ The Principal,
Tika Ram College of Education,
West Ram Nagar, Sonapat.

Sub: Extension/continuation of provisional affiliation for the academic session 2024-25 in respect of Tika Ram College of Education, Sonapat

Please refer to the subject cited above.

It is intimated that the competent authority is pleased to grant **extension / continuation of affiliation to your institute for running B.Ed. - 02 years - Full-Time Degree course with annual intake of 100 seats and M.Ed. (50 seats)(SFS) for the academic session 2024-25** on the recommendation of the inspection committee (constituted vide letter no. DCRUST/CB/13.2/2024/410 dated 11.10.2024).

The above affiliation is subject to the following conditions:-

1. The Institute will ensure to impart education as per the norms laid down by the DHE & NCTE. Further, the institute will make full compliance of the provisions laid down in the Statute, Ordinance and the decisions taken by this University from time to time.
2. In compliance of the directions issued by Higher Education Department, Haryana, Panchkula vide Memo No. KW 12/6-2003 C-II(3) dated 02.07.2020, your college shall upload the data on the web portal/MIS link of Higher Education Department, Haryana regarding infrastructure, faculty etc. of every year and the same will be shared with the affiliating Universities through a link.
3. The institute will ensure the suggestions pointed out by the inspection committee for the next academic session (copy of inspection report attached).

W.R. 04/12/2024
Dy. Superintendent (Colleges)
for Dean of Colleges



A copy of the above is forwarded to the following for information and further necessary action:

1. Director-General, Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula, Haryana - 134105.
2. Controller of Examinations, Deenbandhu Chhotu Ram University of Science & Technology, Murthal.
3. Dean Academic Affairs, Deenbandhu Chhotu Ram University of Science & Technology, Murthal.
4. Supdt. (Regn. & Sch.), Deenbandhu Chhotu Ram University of Science & Technology, Murthal.
5. P.A. to VC (for kind information of Hon'ble Vice Chancellor).
6. Supdt. to Registrar (for kind information of worthy Registrar).

**Dy. Superintendent (Colleges)
for Dean of Colleges**



PROFORMA FOR INSPECTION OF COLLEGES OF EDUCATION

(B.Ed. 2 Year Course) FOR ONE UNIT OF 50 SEATS

Name of the College/Institute: TIKA RAM COLLEGE OF EDUCATION, SONEPAT
Telephone/FAX/E-Mail and Website: 8222840505 / principaltrca@gmail.com / www.trca
Name and PAN of the Society/Institution: TIKA RAM EDUCATION SOCIETY, SONEPAT
Date on which Inspection Conducted: 22-10-2024 (Reg)/KTKI/0286
NAAC accreditation Yes Grade B, Inspected on 2013, Applied for upto 2019
Year of establishment: 1975

Courses and seats for which affiliation is/was granted by:

A. University Course BEd intake 104 course _____ intake _____
B. Other bodies*** Course NA intake _____ course _____ intake _____
C. Bodies other than N.C.T.E.**** Course NA intake _____ course _____ intake _____

	Description (requirement)	Required for 50 seats (one unit)	Available	Max. Marks	Marks secured
I	I Academic Faculty				
	Principal	1	01	6	6
	Assistant Professor	6*	12 [⊕]	18	18
	Health and Physical Education/ Fine Arts/ Performing Arts	3	NIL	6	0
II	II Administrative and Professional Staff				
	i) Librarian	1	01	3	3
	ii) Lab Assistant (BCA)	1	00	1	0
	iii) Office-cum-Account Assistant	1	01	1	1
	iv) Office Assistant-cum /Computer Operator	1	01	1	1
	v) Store Keeper	1	NIL	1	0
	vi) Technical Assistant	1	01	1	1
	vii) Lab Attendants/Helpers/Support Staff	2	05	2	2

- * Perspective in Education Two
 - Pedagogy subjects (Maths, Science, Social Science, Language) Four
 - Health and Physical Education One
 - Fine Arts One
 - Performing Arts (Music/Dance/Theatre) One
- Shall be 16 for 2 units

***Course approved by NCTE but examining body is different e.g. D.Ed.

**** Course approved by AICTE, CBSE, Haryana Board etc.

⊕ In case if there is no qualified Librarian, one Library Attendant may be appointed in addition to Laboratory Attendant for which one mark shall be awarded.

⊕ Four⁽⁰⁴⁾ teachers are common for B.Ed and M.Ed Courses

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2 Infrastructure and Amenities			
	i)	Land 2500 Sq. Mts. & Building 1500 Sq.Mts.(title in the name of Institute/college) a) Additional 500 Sq.Mts. for each course and 500 sq.mts. built up area for additional seats.	2812 Sq. M 6 ⁶
	ii)	Class Rooms of adequate space (500 sq. ft. each with concrete flooring/concrete/slab/ceiling etc.) and fully furnished. a) and multiple for each course of one year in addition as well for additional seats.	2 Rooms for one unit Total Rooms = 10 B Ed = 8 M Ed = 2 4 ⁴
	iii)	Multipurpose Hall for 200 persons(2000 sq. ft.) well furnished	3220 Sq. ft. 3 ³
	i	Seminar Room (300 sq.ft.)	1138.55 Sq. ft. 1 ¹
	ii	Principal's Room (15X20 Sq.ft.)	634.5 Sq. ft. 1 ¹
	iii	Staff room (15X20 Sq.ft.)	562.83 Sq. ft. 1 ¹
	iv	Administrative Office (15X20 Sq.ft.)	562.83 Sq. ft. 1 ¹
	v	Play Ground and Multipurpose playfield	122200 Sq. ft. 1 ¹
	vi	Separate Common Rooms for boys and girls	Yes (2) 2 ²
	vii	Hostel facility and some residential quarters desirable	Yes 1 ¹
	viii	Safe Drinking Water	Yes 1 ¹
	ix	Toilets-Separate for Male & Female Staff and students & Physically challenged	Yes 3 ³
	x	Canteen	Yes 1 ¹
	xi	Visitor's Room	Yes 1 ¹
	xii	Parking Space	Yes 1 ¹
	xiii	Store Room	Yes 1 ¹
	xiv	Open space for Additional Accomodation	Yes
	xv	Safeguard against fire hazard be provided in all parts of the building (validity/expiry)	Yes (Valid) 1 ¹
3 Instructional			
	I i	Library-cum-Reading Room with seating capacity for 50% students equipped with minimum 1000 titles and 3000 books including text and reference books relevant to the study, educational encyclopedias, year books, electronic publications (CD-ROM's) online resources, and minimum with addition of 200 books per year. Internet in Computer Lab & Library	Yes 11 ¹¹
	ii	5 Journals with continuous acquisition of which at least one shall be an International Publication	Yes National = 4 International = 1 2 ²
	iii	Photocopy facilities in the Library	Yes 1 ¹
	iv	Magazines and 5 news papers	Yes 1 ¹
	II i	ICT Resource Centre	Yes 6 ⁶
	ii	Curriculum Laboratory (Charts/Models/Equipments) Psychology Lab; Science Lab; Maths; Social Science Lab, Language Lab	Yes (05) 6 ⁶
	iii	Art and Crafts Resource Centre	Yes 1 ¹
	iv	Health and Physical Education Resource Centre (including yoga education)	Yes 2 ²

⊕ sharing with sister institutions.

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v	Sufficient number of recognized secondary schools within reasonable distance for field work and practice teaching related activities of the student teachers and undertaking from the school which are willing to provide facilities for teaching practices. The State education administration may allot schools to different TEIs not more than 10 and 20 students- teachers shall be attached with a school having pupil strength upto 1000 (one thousand) and 2000 (two thousand) respectively.	Yes (10)	Mandatory
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Status of various facilities :-

- (1) Academic and Administrative & Professional Staff =40; Marks obtained= 32/40 And %age of Marks 80%
- (2) Infrastructure & Amenities =30; Marks obtained= 30/30 And %age of Marks 100%
- (3) Instructional =30 Marks obtained= 30/30 And %age of Marks 100%

Overall Category: As per Note 5:

"H"

Convener
22/10/24

Member
22.10.24

Member
22/10/24

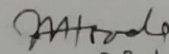
DETAILED REPORT AND DESCRIPTIVE OBSERVATIONS:

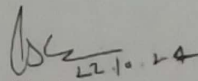
Name of the College TJKA RAM COLLEGE of EDUCATION, Sonapat-

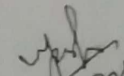
- Observation
1. Admission in B.Ed course is done as per NCTE and DCRUST norms and classes are held as per NCTE and DCRUST norms
 2. Accounts, administrative practices and infrastructure are as per NCTE, Haryana Govt and DCRUST norms
 3. All the faculty members have same qualifications as desired by NCTE, Haryana Govt and DCRUST.
 4. The college is advised to appoint teachers as per need in the coming session for B.Ed course.

RECOMMENDATION:

The committee unanimously recommends to continue the affiliation of the college with the same intake of seats in B.Ed course as per DCRUST and NCTE ~~norms~~ norms


Convener 22-10-24


Member 22-10-24


Member 22/10/24

NOTE

The marks will be awarded only when the academic, administrative and professional staff is approved by the University. However, marks shall be awarded only when after the approval of the appointment by the University, the selected candidates have joined and its information has been sent to the University in the form of Teacher's Return every year at the time of commencement of the session. The inspection committee will verify the proof of qualifications, salary in full grade, salary paid through cheque, deduction of P.F., income tax deducted at source, copy of salary register with signature of employee, the cash-book and copy of the bank pass book. In case of non-teaching staff also the qualifications and selection criteria as prescribed by the University shall be applicable.

2. The infrastructure and amenities shall be in actual acquisition. The land and building should be in the name of the institution and not in the name of a person. The building should be well furnished. In no case the marks shall be awarded if there is shortage of land or/and built up area. There shall be no course permissible on the same land and building other than NCTE courses. Schools and courses of Technical Education e.g. Diploma in Art and Craft, Nursery Training, Electrical etc. cannot share the same land and building. The college shall be on the same land & building on which NCTE has granted them recognition. Intake (Khatoni)/mutation should be submitted by the institute for verification. Any change of site must be first allowed by NCTE. If the college is running other courses, other than B.Ed. course, the inspection committee should exclude the facilities required for that course while allocating the marks to the B.Ed. course. For Example, D.El.Ed. and B.Ed. courses in the same institute shall have 500 square meters extra land and building like B.Ed. with D.El.Ed. =3000 sq. mts. land, 2000 sq. mts. built up area.
3. The books in the library should be with a minimum three thousand books (there shall not be more than five copies on any one title) besides text and reference books related to all courses of study. The Library must have educational encyclopedias, electronic publications (CD ROMs) and minimum five professional research journals of which at least one shall be an international publication. Library resources will include books and journals published and recommended by the NCTE. There shall also be provision of space for reading and reference in the library that can accommodate at least ten persons at a time. At least two hundred quality books will be added in the library every year. The library shall have photocopier and computer with internet facility for the use of faculty and students. Every institution should have a website of its own. All the books and journals should be accessed into and stamped. For every course and extra unit, the number of books shall be proportionate.
4. The equipments purchased by the society/Trust for College and laboratories (such as furniture, photocopier machine, internet/FAX/Land Line Telephone, Psychology Lab tests, computers, printers licensed software for language learning, colour TV, Camera and the apparatus for Science lab etc.) should be in the stock of the College. The above mentioned purchased/donated equipments and material should be entered into stock-register. The Inspection Committee will verify the stock register, bills, cash books and pass book. If the Society/Trust fails to present, the above documents to the inspection committee no marks will be given.
5. It would be necessary to secure 71% and above marks in each of the three facilities (1) Teaching and Non-Teaching staff, (2) Infrastructure and Amenities and (3) Academic requirements separately, to be categorized in 'A' Category else the institute /college would slide downward as per lower score. If the college secures 51% and upto 70% in each of the three facilities, separately it is to be categorized in 'B' category. If the college secures 50% or below in any of the three facilities, it will come in 'C' category.

Categorization of Colleges shall be as under:

71% and above	in each of the three facilities	'A'
From 51% and upto 70%	in each of the three facilities	'B'
Upto 50%	in any of the three facilities	'C'

REMEDIAL CLAUSES

6. Notices for the colleges coming under 'B' Category shall be served to comply with the deficiencies before the next academic session.
7. Notices for disaffiliation process shall be initiated for Colleges/Institutes falling under 'C' category.



PROFORMA FOR INSPECTION OF COLLEGES OF EDUCATION
(M.Ed. 2 Year Course) FOR ONE UNIT OF 50 SEATS

Name of the College/Institute: TIKA RAM COLLEGE OF EDUCATION, SONEPAT
Telephone/FAX/E-Mail and Website: 8222840508/principaltax@gmail.com
Name and PAN of the Society/Institution: TIKA RAM EDUCATION SOCIETY (REG) RTKTO10280
Date on which Inspection Conducted: 22-10-2024
NAAC accreditation Yes Grade B, Inspected on 2013, Applied for upto 2019
Year of Establishment: 1975

Courses and seats for which affiliation is/was granted by:

A. University Course MEd intake 50 course _____ intake _____
B. Other bodies*** Course NA intake _____ course _____ intake _____
C. Bodies other than N.C.T.E.*** Course NA intake _____ course _____ intake _____

	Description (requirement)	Required for 50 students (one unit)**	Available	Max. Marks	Marks secured
1	I Academic Faculty				
	Professor/Head (if Principal is in Professor's Grade)	2		8	0
	Associate Professor	2	01	8	4
	Assistant Professor	6	03	18	9
	II Administrative & Professional Staff In addition to Non-teaching staff meant for B.Ed.				
	i) Office Manager	1	NIL	1	0
	ii) IT Executive/Maintenance Staff	1	NIL	1	0
	iii) Library Assistant/ Resource Centre Coordinator	1	01	1	1
	iv) Office Assistants	2	01	2	1
	v) Helper	1	01	1	1

- * The marks shall be awarded for M.Ed. course only when the Principal fulfills the qualifications of a Professor of Education and has been placed in Professor Grade level.
** The requirement shall be proportionate to number of units.
*** Course approved by NCTE but examining body is different e.g. D.Ed.
**** e.g. course approved by AICTE, CBSE, Haryana Board etc.
@ In case if there is no qualified Librarian, one Library Attendant may be appointed in addition to Laboratory Attendant for which one mark shall be awarded.

⊗ These four teachers are common with B.Ed & M.Ed.

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2 Infrastructure & Amenities					
		Land 3000 Sq. Mts. (title in the name of Institute/college) and built up area 2000 sq. mts. + increasing 500 sq. mts. With every course for every unit of the course Land for B.Ed. + M.Ed. + D.El.Ed. = 3500 sq. mts. Built up area = 3000 sq. mts.	3000 2000	2812 Sq. ft only for B.Ed + M.Ed.	6
		Class Rooms of adequate space (10 sq. ft. per student with concrete flooring/concrete slab/ceiling etc.) and fully furnished	2	2	4
		Multipurpose Hall for 150 persons (1500 sq. ft) well furnished	1	3230 87 ft	3
		Seminar/Tutorial Room (10 sq. ft. per student) (100 m ²)	1	1138.5 59 ft	2
		Separate rooms/cabins for academic faculty	10	04	5
		Principal's Room (15x20 Sq. ft)	1	634 57 ft	1
		Administrative Office (20x20 Sq. ft) M.Ed.	1	562.8 59 ft	1
		Play Ground (Indoor and outdoor) Safeguard against fire furnished for M.Ed. separately		Yes	1
		Separate Common Rooms for boys/girls/staff (male/female furnished for M.Ed. separately)		Yes	2
		Hostel facility for boys and girls separately		Yes	1
		Safe Drinking water		Yes	1
		Toilets-Separate for Male and Female Staff and students		Yes	2
		Canteen		Yes	1
3 Instructional					
	i)	Library with 2000 books (there shall not be more than 5 copies for any one title) beside text and reference books relating to all courses of study in addition to requirement for B.Ed. 1000 relevant titles for M.Ed., Photocopiers, Computer with internet facility, 100 books every year to be added. Space for reading and reference in the library with 10 persons accommodation.		Yes	11
		Educational Encyclopedia			
	ii)	Journals minimum 5 professional research journals of which atleast one shall be an International Publication and internet connectivity (in addition to B.Ed.)		Yes National = 4 International = 1	2
		Space for reading and reference in the library with 10 persons accommodation		Yes	
		Photocopy facilities in the library		Yes	1
		Internet/FAX/Land line telephone in the		Yes	1

Attended
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work
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		name of the institute			
4	Resource Centre				
	i)	Copies of policy documents; Commission reports; relevant curriculum documents (NCF, NCFTE, research reports, reports of surveys (national and State Level) etc.	Yes	6	6
	ii)	Educational Technology laboratory	Yes	3	3
	iii)	ICT Lab	Yes	3	3
	iv)	Psychology Lab	Yes	3	3
5	Field Requirement				
	i)	A list of organizations and institution working in education be submitted.			Mandatory

⊕ Admissions in M.Ed. (1st Sem only) and marks are given accordingly.

Status of various facilities :-

(1) Academic and Administrative &

Professional Staff = 40;

Marks obtained = $\frac{16}{20}$ And %age of Marks 80%

(2) Infrastructure & Amenities = 30;

Marks obtained = $\frac{27}{30}$ And %age of Marks 90%

(3) Resource Centre = 30

Marks obtained = $\frac{30}{30}$ And %age of Marks 100%

Overall Category: As per Note 5:

"A"

J. H. Hood
Convener

22.10.24

Member
22.10.24

Member
22/10/24

DETAILED REPORT AND DESCRIPTIVE OBSERVATIONS:

Name of the College TIKA RAM COLLEGE OF EDUCATION, SONEPAT

Observations: 1. Admission in M.Ed. course is done as per NCTE and

DCRUST, Murthal.

2. The college got admitted only 15 students out of 50 sanctioned seats in M.Ed after three years. Faculty is appointed for the semester only and the teachers have qualifications of Haryana Govt and NCTE.

3. Classes of M.Ed are held as per instruction of NCTE. Accounts and other practices are as per Haryana Govt rules.

4. The college is advised to appoint faculty as per need in the coming session for M.Ed. course.

RECOMMENDATION:

The committee unanimously recommends to continue the affiliation of the college with the same intake of seats in M.Ed course as per DCRUST and NCTE norms.

M. Anand
Convener 22/10/24

[Signature]
Member 22/10/24

[Signature]
Member 22/10/24

NOTE

1. The marks will be awarded only when the academic and administrative & professional staff is approved by _____. However, marks shall be awarded only when after the approval of the appointment by the University, the selected candidates have joined and its information has been sent to the University in the form of

Teacher's Return every year at the time of commencement of the session. The inspection committee will verify the proof of qualifications, salary in full grade, salary paid through cheque, deduction of P.F., income tax deducted at source, copy of the salary register with signature of employee, the cash-book and copy of the bank pass book. In case of administrative & professional staff also the qualifications and selection criteria as prescribed by the University shall be applicable.

2. The infrastructure and amenities shall be in actual acquisition. The land and building should be in the name of the institution and not in the name of a person. The building should be well furnished. In no case the marks shall be awarded if there is shortage of land or land built up area. There shall be no course permissible on the same land and building other than NCTE courses. Schools and courses of Technical Education E.g. Diploma in Art and Craft, Nursery Training, Electrical etc. cannot share the same land and building. The college shall be on the same land & building on which NCTE has granted them recognition. Initial (Khatoni) mutation should be submitted by the institute for verification. Any change of site must be first allowed by NCTE. If the college is running other courses other than B.Ed course, the inspection committee should exclude the facilities required for that course while allotting the marks to the B.Ed. Course. For Example, D.El.Ed. and B.Ed. Courses in the same institute shall have 500 square meters extra land and building like B.Ed. with D.El.Ed. = 3000 sq. mts. Land, 2000 sq. mts. Built up area.
3. The books in the library should be with a minimum, two thousand books (there shall not be more than five copies on any one title) besides text and reference books related to all courses of study. The Library must have educational encyclopedias, electronic publications (CD ROMs) and minimum five professional research journals of which at least one shall be an international publication. Library resources will include books and journals published and recommended by NCTE. There shall also be provision of space for reading and reference in the library that can accommodate at least ten persons at a time. At least one hundred quality books will be added in the library every year. The library shall have photocopier and computer with internet facility for the use of faculty and students. Every institution should have a website of its own. All the books and journals should be accessed into and stamped. For every course and extra unit, the number of books shall be proportionate.
4. In addition to Library, every institution has to create one 'Resource Center' which shall serve the purpose of a Resource-curriculum-department library. It shall provide access to a variety of resources and material to design and chose activities for teaching and learning i.e. relevant texts, copies of policy documents and commission reports; relevant curriculum documents (NCF, NCFTE, Research Reports, National and State level reports of survey, audio visual equipments, ROT (Satellite Receive Only Terminal) and SIT (Satellite Interactive Terminal)).
5. The equipments purchased by the Society/Trust for College and laboratories (such as furniture, photocopier machine, internet/Fax/Land Line Telephone, Psychology Lab tests, computers, printers licensed software for language learning, colour TV, Camera and the apparatus for science lab etc.) should be in the stock of the College. The above mentioned purchased/donated equipments and material should be entered into stock-register. The Inspection Committee will verify the stock register, bills, cash book and pass book. If the Society/Trust fails to present, the above documents to the inspection committee no marks will be given.
6. It would be necessary to secure 71% and above marks in each of the three facilities (1) Academic & Administrative staff, (2) Infrastructure & Amenities and (3) Infrastructural requirements) separately to be categorized in 'A' Category else the Institute/College would slide downward as per lower score. If the College secures 51% and upto 70% in each of the three facilities, separately, it is to be categorized in 'B' category. If the college secures 50% or below in any of the three facilities, it will come in 'C' category.
7. In case of new institute or College, it must qualify at least the level of 70% in each category separately.

Categorization of Colleges shall be as under:

71% and above	in each of the three facilities	"A"
From 51% and upto 70%	in each of the three facilities	"B"
Upto 50%	in any of the three facilities	"C"

REMEDIAL CLAUSES

8. Notices for the colleges coming under 'B' Category shall be served to comply with the deficiencies before the next academic session.
9. Notices for disaffiliation process shall be initiated for Colleges/Institutes falling under 'C' category.